



## SUMMA BI DATA SECURITY

### IS YOUR DATA SECURE WITH SUMMA?

**YES IT IS. ALL INFORMATION HELD BY SUMMA IS HEAVILY GUARDED.**

**We have put in place the appropriate measures required to secure our systems and your confidential data. There are many measures, procedures and faculties we use to protect your data but they cannot all be published as public knowledge.**

**As an indication, we have listed below some of those measures:**

- Our servers are hosted with ICONZ ([www.iconz.co.nz](http://www.iconz.co.nz)), one of the top hosting centers in New Zealand.
- All our hardware and software are hosted with secure facilities behind ISO certified firewalls. And, they are being constantly monitored around the clock (24\*7\*365).
- Only selected authorized personnel have access to data and then only as required for operational management (testing, backups, etc).
- We use Oracle databases to manage the data. Oracle is the world's number one database management system. We fully leverage its security features and robust architecture in all our application software.
- We automatically log users out after 30 minutes of inactivity thus reducing the likelihood of opportunistic unauthorized access by others in the client's work place.
- We continuously evaluate and our security policies in the light of the evolving external threats and make the necessary changes to maintain strong security.

### IS DATA HOSTED AT SUMMA MORE SECURE THAN ON MY LOCAL COMPUTER?

**YES IT IS.**

Local computers will not match the security of the systems at Summa. For example, if a you lose (or someone steals) your laptop or POS computer, your confidential business data could be compromised. However, with the system hosted at Summa your data cannot be accessed as it is not stored on your laptop or desktop computer.

### WHAT CAN I DO TO MAKE MY DATA MORE SECURE?

**Comprehensive guides to best practice data security can be made available, but here are a sample of some key points:**

- Make sure that your passwords are very hard to break.
- Make sure no one (including family and friends) has knowledge of your passwords.
- Each person using the Summa system must have their own login identifications and their own passwords. In addition to increasing security, this allows for better change tracking and auditing.
- Make sure you are using a firewall on your computer and that you are applying all security patches and software updates to your computer's operating system and Internet browser.

